

## Spring 2026 Scheduling Timeline

### OCM Room Scheduling Process

Dates	Task Description
Mon, March 10, 2025 - Fri, June 13, 2025 @ 5:00 pm	<p><b>CC &amp; OCM: CLSS OPEN ACCESS</b> to ALL Dept/School Approvers for the <b>Spring 2026</b> academic term.</p> <p><b>Note:</b></p> <ul style="list-style-type: none"> <li>Once Department Approvers (DUS) submit their department unit data to workflow, they will no longer have access to modify the data.</li> <li>School Approvers may have a due date for Department Approvers. Please adhere to your internal guidelines and any other scheduling dates listed in this timeline.</li> </ul>
Mon, June 9, 2025 @ 5:00 pm	<b>Academic Unit: Due date to Submit Special Requests, ADA, Back-to-Back</b> file to OCM@miami.edu.
Fri, June 13, 2025 @ 5:00 pm	<b>Academic Unit: Due date</b> to assign courses requesting GPC RQT in CLSS.
Fri, June 13, 2025 @ 5:00 pm	<b>CC &amp; OCM: CLSS CLOSE ACCESS</b> to School Approvers for the <b>Spring 2026</b> academic term.
Mon, September 22, 2025	<b>OCM:</b> Communication to Schools/Colleges for “not placed” <u>Standard course sections</u> and a GPC Availability Report.
Mon, September 22, 2025	<b>CC &amp; OCM: CLSS OPEN ACCESS</b> to School Approvers for the <b>Spring 2026</b> academic term.

**OCM:** Once access to Spring 2026 in CLSS is restored, OCM will begin processing changes, swaps, removals, additional GPC requests, etc.

### Spring 2026 Registration Information

- Classes visible & Shopping Cart available for students: Mon, October 13, 2025
- Registration Appointments visible to students: Mon, October 20, 2025
- Registration starts on: Mon, November 3, 2025

**\*\* DATES ARE SUBJECT TO CHANGE\*\***