# Fall 2023 ONLY: Scheduling Timeline

**DATES SUBJECT TO CHANGE**

| Task Description: | | Date |
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| **CC & OCM:** **CaneLink and 25LivePRO OPEN ACCESS** to school schedulers and department schedulers for the **Summer and Fall 2023** academic terms. <br><br> **Note**: School Schedulers may have a Due Date for academic Department Schedulers. Please adhere to your School/College Scheduler internal Guidelines for this and any other scheduling dates listed in this timeline. | | Thurs. Dec. 1, 2022 To **Fri. Feb.3, 2023 at 5:00PM** |
| **Academic Units: Submit Buddies, Back-to-Back, and ADA Special Need's files to OCM@maimi.edu** <br><br> **REMINDER:** <ul><li>Every course in need of a GPC and the ones included in the files need to have the GPC RQT placeholder in 25LivePRO to be considered as a GPC request.</li><li>Place GPC NORM or a departmental space for meeting patterns that will not need a GPC. This applies to every course section showing in the system for the term.</li><li>Do NOT leave the location field blank.</li></ul> | | **Jan. 27, 2023 at 5:00 PM** |
| **Academic Unit:** Following GPC RQT guidelines, last day to assign GPC RQT in 25LivePRO to regular standard courses requesting a GPC space. | | Fri. Feb.3, 2023 at 5:00PM |
| **CC & OCM:** **CaneLink and 25LivePRO CLOSE ACCESS** to school and department schedulers for the **Fall 2023** academic terms. | | Fri. Feb.3, 2023 at 5:00PM |
| **CC & OCM:** **25LivePRO OPEN ACCESS** to exception schedulers to complete the **departmental owned spaces** room scheduling process for the Fall 2023 academic term. <br><br> **Schedulers MUST NOT make changes to courses requesting GPC spaces.** | | **Thurs. Feb. 9, 2023 To Thurs. Feb. 16, 2023** |
| **OCM:** Internal school communication for "not placed" Standard courses plus information on the remain available space/time-slots options for the standard courses "not placed" and GPC availability to fulfill all possible standard and buddies. | | Wed. Mar. 15, 2023 |
| **OCM/CS:** Formal communication to all schools on the Fall 2023 academic terms been published with/without room information in CaneLink. Interface running constantly with updates. | | Wed. Mar. 15, 2023 |
| **CC & OCM:** **CaneLink and 25LivePRO OPEN ACCESS** to exceptional schedulers ONLY. | | Wed. Mar. 15, 2023 |
| **OCM:** Processing of "not-placed" Standard courses following school changes/instructions | | Thurs Mar. 16, 2023 To Mon. Mar. 20, 2023 |

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| **OCM**: Start the processing of new GPC requests, GPC room changes, GPC removals based on school request, GPC moves based on over-enrolled courses/updated room capacity, etc. | | Mon. Mar 27, 2022 |

**Important term information:**
- Registration Appointments Available on CaneLink: March 20, 2023
- Student Registration Summer/Fall 2023 Begins: April 3, 2023
- Classes Begin: Aug. 21, 2023